

## **Kenai Middle School Site Council**

**10-05-2016**

### **Meeting Minutes**

**PRESENT MEMBERS:** Bridget Grieme, Phillip Lazenby, Michelle Graves, Vaughn Dosko, Dan Beck, Janice Villegas, and Jill Gann.

#### **New Business**

##### **1. Approve 5/2016 Minutes**

Gann motions to approve and Holmes seconds. All approved.

##### **2. Officers**

Holmes nominates Lazenby to continue as president. Villegas seconds and all approve.

Holmes nominates Gann to continue as vice president. Villegas seconds and all approve.

Lazenby nominates Grieme to continue as secretary. Holmes seconds and all approve.

##### **3. Site Council/By Laws**

No district changes to by laws. All approve. Will read and return with questions, if there are any.

##### **4. Handbook**

No changes this year. Gann motions to approve and Holmes seconds. All approve.

##### **5. School Improvement Plan**

KMS is always looking to improve academic success. The district goal is to increase student engagement/attachment. This comes in a lot of forms: staff, programs, athletics etc. KMS' goal, by May 2017 is to increase student attendance percentage rate. They plan to do this with the following steps:

1. Communicate with parents re: absences.
2. Team members meet with struggling students.
3. Offer high school online classes for 8<sup>th</sup> grade elective, so they can earn high school credits.

Attendance was chosen as the goal because last year was on the lower end (92.5%) compared to previous years. There is good attendance nationwide, but KMS is experiencing a decrease in attendance.

The increased use of PowerSchool by parents is helpful, and the office is helping with this. They walk parents through the set up and are coming up with ways to increase those coming in for that. This could be addressed at conferences.

The Professional Development Plan is being spearheaded at KMS by Ms. Gann and Ms. Miranda. KPBSD has adopted Canvas (similar to Blackboard). KMS is building a better understanding of blended learning and will train staff on its use during early release days.

##### **6. Asbestos Removal Project**

KMS vacated all summer long for removal of asbestos in 6<sup>th</sup> grade wing. Next summer from Commons to Locker Rooms will be completed. The fixed area received a new roof, insulated roof, new lights, and temporary carpet squares in 7<sup>th</sup> grade hallway.

### **7. Projected Enrollment**

361 is the projected enrollment for next year. This is low because Mt. View only has 57 5<sup>th</sup> graders this year, and they usually have in the 70s. This is unusual. There are 79 in the 4<sup>th</sup> grade, so it will jump back up the following year. There is worry that this will impact the pupil/teacher ratio and result in a loss of KMS teachers/staff.

### **8. Enrollment**

KMS has 372 as of today. They are still ½ a teacher position short and ten students above what KPBSD projected. There is a lot of concern about what will happen, when the “real” enrollment numbers are taken in October.

### **9. Equipment Requests**

KPBSD has had a large equipment fund in previous years that schools could apply for. This year KPBSD will only fund “health and safety” items. KMS requested: floor cleaner, batteries, and teacher requested items. KPBSD has not approved or denied the requests yet.

### **10. Meeting Dates**

Meet about quarterly or every other month. Future scheduled meetings are: 12/1/16 at 4:30, 2/26/17 at 4:30, and 4/4/17 at 4:30.

### **11. Budget Meeting**

A budget meeting is scheduled for 10/13/16 at 6pm at KCHS library. All are encouraged to attend.

### **Meeting adjourned**

Meeting minutes taken by Bridget Grieme, Site Council Secretary

cc: Dan Beck, Assistant Principal  
Wayne Cowan, Custodian KMS  
Dixie St. John, Nurse, KMS  
Heather Vest, Secretary KMS  
Debbie Tressler, Secretary to the Superintendent  
Staff Lounge