

**Kenai Middle School Site Council**  
**10-04-2017**  
**Meeting Minutes**

**PRESENT MEMBERS:** Phillip Lazenby, Jill Gann, Janice Villegas, Michelle Graves, Jennifer Graves, Jennifer Satathite, Tracie Beck, Christie Holmes, Vaughn Dosko

**New Business**

**1. Approve 5/10/17 Minutes**

Jill Gann motions to approve and Christie Holmes seconds. Minutes approved.

**2. Elect Officers**

Phillip Lazenby nominated for president. Christie Holmes seconds nomination. All approved.

Jill Gann nominated for vice president. All approved.

Jan Satathite nominated for secretary. Jill Gann seconds. All approved.

Mr. Dosko will check with Mrs. True to see if she has a leadership student that would be interested in being a student representative. He will ask other staff members for nominations as well. They are looking for an 8<sup>th</sup> grader to fill this role.

**3. Approve Site Council By- Laws**

Tracie Beck motioned to approved the by-laws as is. Janice Villegas seconds. Bylaws approved.

**4. Approve Student Handbook/Discipline Guidelines**

The council voted to keep the handbook and guidelines as is.

**5. School Improvement Plan**

The school improvement plan is complete. The district will be posting this to the website.

**6. PEAK Results**

Last year was the first time the school had administered PEAK testing. The results were sent home. They estimate it will take 3-5 years to establish a baseline. This year's testing will have a new format in the math section. The test will adapt to the student's current math level.

**7. Projected Enrollment**

The projected enrollment for the 2018-19 school year is 359. Mr. Dosko feels like this is a good estimate based on previous year's enrollment numbers. \*See Projects enrollment chart on number breakdown.

**8. Current Enrollment**

For the 2017-18 school year we currently have 342 students enrolled, the projected number was 361. Mr. Dosko stated that there were more students that moved out of state than predicted. He also stated that the number of students that transferred to our school was awash with the students that transferred to other schools in the district.

**9. Staffing**

Mr. Dosko said that KMS has the right amount of staff members to start the school year. This is the first year in quite some time.

**10. Electronic Sign**

The electronic sign has been a long term purchase goal for KMS. The idea started 13 years ago with the Site Council members at that time. They initially received a bid of \$60,000.00 for the project. The idea was tabled due to lack of funding. They revisited the idea a few years ago and finally had a bid that was within reach. After saving for many years, the board purchase and installation was attainable. The final price for the purchase and installation was under \$20,000.00

**11. Meeting Dates**

There are District budget meetings on October 17<sup>th</sup> @ 5:30pm in the KCHS library and on November 9<sup>th</sup> at 5:30pm in the KMS library. It is requested that Site Council members attend both of these meetings.

Other Site Council meetings are scheduled for:

12/04/17 @3:15pm

02/12/18 @ 3:15pm

05/07/18 @ 3:15pm

**Meeting adjourned at 5:50pm**

Meeting minutes taken by Jen Satathite, Site Council Secretary

cc: Dan Beck, Assistant Principal  
Michael Tilly, Custodian KMS  
Dixie St. John, Nurse, KMS  
Heather Vest, Secretary KMS  
Debbie Tressler, Secretary to the Superintendent  
Staff Lounge